

Stock Count

Finance rep opens stock count form selects kitchen and inputs stock take quantities.

The screenshot shows the 'stock count Form' interface. On the left, a table lists stock entries with columns for 'serial', 'Date', and 'Rice'. The entries are:

serial	Date	Rice
Bidii 1		
7	1/31/2025	1,525.00
Daqoretti 1		
6	1/31/2025	6,968.00
Niiru 1		
4	1/29/2025	1,030.50
Racecourse 1		
3	1/30/2025	3,087.00
Rovsambu 1		
5	1/30/2025	1,459.50
Zawadi 1		
2	1/30/2025	5,633.00

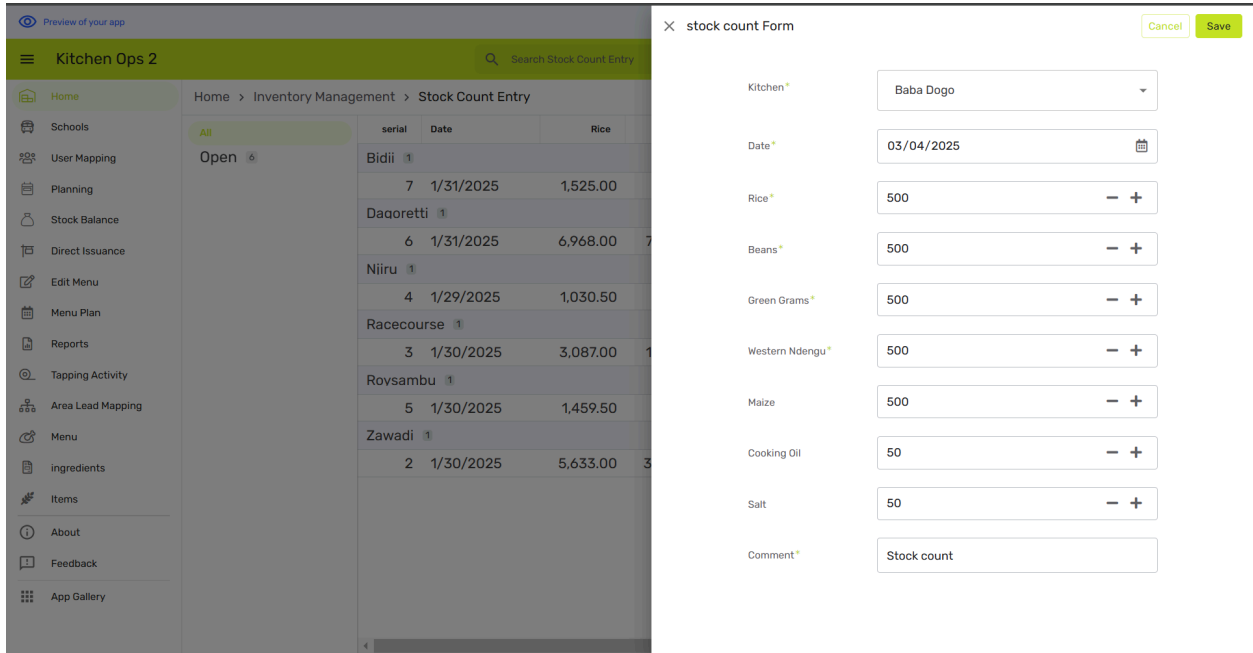
On the right, the 'stock count Form' is displayed with the following fields:

- Kitchen* (Dropdown menu)
- Date* (03/04/2025)
- Rice* (0.00)
- Beans* (0.00)
- Green Grams* (0.00)
- Western Ndengu* (0.00)
- Maize (0.00)
- Cooking Oil (0.00)
- Salt (0.00)
- Comment* (Text area)

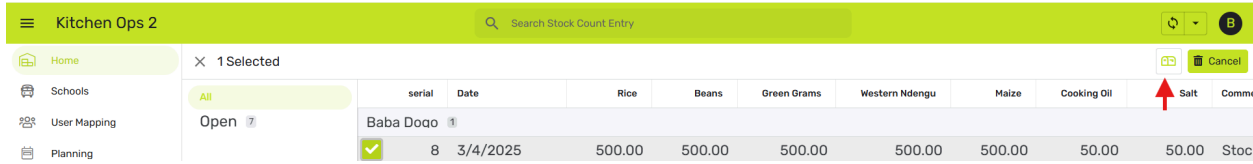
This screenshot shows the 'stock count Form' with a search dropdown menu open for the 'Kitchen*' field. The dropdown menu contains the following items:

- Search
- New
- Donholm
- Baba Dogo
- Farasi Lane
- Ruiru
- Bidii
- Muthangari

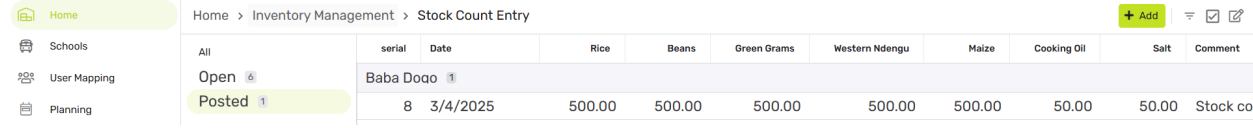
The other fields in the form are the same as in the previous screenshot.



Finance rep then posts the stock take quantities recorded



Status turns to posted for the respective stock entry



Stock count is then confirmed or can be rejected and rejection reason is also captured

1 Selected Confirm

	serial	Date	Rice	Beans	Green Grams	Western Ndengu	Maize	Cooking Oil	Salt	Comment
Open 6	Baba Doqo 1									
Posted 1	8	3/4/2025	500.00	500.00	500.00	500.00	500.00	50.00	50.00	Stock

Rejection Reason

- Add or search
- Data Entry Errors
- Recount Needed

Stock count status for the respective kitchen is set to confirmed

Kitchen Ops 2 Search Stock Count Entry Home

Home > Inventory Management > Stock Count Entry + Add Filter Edit

	serial	Date	Rice	Beans	Green Grams	Western Ndengu	Maize	Cooking Oil	Salt	Comment
Confirmed 1	Baba Doqo 1									
Open 6	8	3/4/2025	500.00	500.00	500.00	500.00	500.00	50.00	50.00	Stock co